

# Terms of Personal Data Processing for Event Participants



Office  
Samurai

## Basic Information

The Administrator of your personal data is **Office Samurai sp. z o.o., located at Wojciecha Weissa 7, 31-339 Kraków, Tax ID: 6762543127.**

**Personal data** refers to information about an identified or identifiable natural person, meaning someone who can be identified directly or indirectly, particularly by an identifier such as a name, identification number, location data, online identifier, or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of that natural person.

**GDPR** refers to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, repealing Directive 95/46/EC.

For matters concerning data protection, you can contact us via traditional mail at the Administrator's address or via email at [contact@office-samurai.com](mailto:contact@office-samurai.com). We do not process your personal data solely through automated means and do not transfer it outside the EEA.

Your data may be shared only with entities authorized by law or based on agreements for data processing entrustment.

## Purpose of Data Processing

Your personal data as a Participant will be processed to:

- Fulfill the contract, which involves organizing and participating in the Event, including registration and communication related to it, based on Article 6(1)(b) GDPR as per the Agreement formed by accepting the Terms and Conditions.
- Conduct photo coverage and recording of the Event for informational, marketing, promotional, advertising, documentation, or educational purposes of the Organizer (used particularly on the Administrator's website, social media profiles, YouTube platform) and for archival purposes – regarding personal data in the form of the Participant's image – based on the consent given by the Participant, pursuant to Article 6(1)(a) GDPR.

## Type of Personal Data

The data we collect about you include:

- Identification data, particularly your name and surname;
- Contact details, particularly your email address;
- Employment details, particularly your place of employment and position;
- Your image;
- Optionally, your dietary preferences (for ordering lunch).

Your data is collected directly from you, the Event Participant. Providing data is voluntary but necessary to achieve the above-mentioned purposes. Refusal to provide data prevents us from taking appropriate actions.

## Data Processing Period

Your personal data will be processed for the period of limitation of claims that may arise from the conducted Event, but no longer than 3 years. In the case of consent for image use or receiving information, personal data will be stored until the consent is withdrawn.

## Your Rights

You have the following rights:

- Access your data, including obtaining information about the scope of data processed by the Administrator and obtaining a copy of this data;
- Modify and correct your data;
- Restrict the scope of data processing;
- Delete your data ("right to be forgotten");
- Not be subject to automated decisions based on profiling;
- Object to the processing of personal data;
- Lodge a complaint with the supervisory authority.

If the processing of your personal data is based on your consent, you have the right to withdraw consent at any time without affecting the lawfulness of the processing carried out before the withdrawal.